

**BAYSHORE YACHT CLUB
HOLLAND, MICHIGAN
CLUB RULES**

I. Members Use of the Club:

- A. Member's name and membership number are to be given upon ordering food or drink.
- B. Members are expected to follow the casual public restaurant dress code. What is acceptable in a casual public restaurant atmosphere will be acceptable in the Club. However, the bar manager will have final determination of what is acceptable.
- C. Members will be advised of Club hours and functions through various means of communication, including but not limited to: mailings, eBreezes, BYC website, and postings at the Club. All members are asked to leave the Club at posted closing time.
- D. No animals are allowed in the Club facility except leader and/or service dogs.
- E. All food and beverages consumed during normal club operations must be purchased through the club unless approved by the bar manager.
- F. All purchases made at the Club are due and payable as incurred.
- G. Park Township has a Noise Ordinance that prohibits any raucous or jarring noise, congregation, disturbance, party or any annoyance to disturb other people within 50 feet of a property between the hours of 11 p.m. and 7 a.m. To comply with this ordinance, the deck is closed for use at 11:00 PM. BYC asks all members and their visitors to assist the Club in complying with this ordinance when attending the club after 11PM. (Is this posted anywhere? Perhaps on the deck?)
- H. BYC's liquor liability insurance covers only employees and board members, and Past Commodores, therefore only employees and board members, (including Past Commodores) may be behind the bar during business hours. The only exception to the above is for members, or member-supervised individuals, while in the process of performing repairs or maintenance to bar equipment.
- I. By law, no one who has consumed alcohol may serve alcohol, therefore if board members or Past Commodores assist the bartender they may not serve alcohol if they have consumed alcohol. They may, however, restock supplies, wash glassware, enter charges in the cash system, bus tables, and perform other non-serving tasks.
- J. Items H. and I. above shall be printed and posted in the bar area. (Are these rules still posted at the bar?)

II. Member Expectations

- A. Bayshore Yacht Club fosters a culture that values, appreciates, and respects all its Members, their families, guests, and all staff, and its Members shall conduct themselves in a manner consistent with these values. The club deems that upon payment of membership, all members and guests have given their consent to be bound by both the restrictions and penalties imposed by this code of conduct.

- B. Members are responsible for ensuring that their own behavior and that of their family members and guests complies with this code of conduct and all other applicable BYC rules and policies.
- C. Members may not engage in any form of sexual, racial, religious discrimination or harassment. Members shall not harass or threaten, verbally, physically or otherwise abuse or retaliate against any Member, family member, guest or staff member.
- D. Members shall treat BYC employees in a respectful manner, shall not reprimand, direct, or verbally, physically or otherwise abuse any BYC employee. Any complaints or suggestions about employees are to be made in writing addressed to the Manager or Board.
- E. Members shall not engage in any act likely to endanger the welfare, safety, harmony or good reputation of the Club, it's Members, employees or guests. In particular, and not by way of limitation, the following conduct is prohibited:
 - a. Deliberate or careless damage or destruction of any BYC property, or the property of any Club Member or employee
 - b. Removing or borrowing BYC property or assets without prior authorization
 - c. Unauthorized use of BYC equipment, time, materials, or facilities
 - d. Provoking a fight or fighting at any time on the property
 - e. Carrying firearms or any other dangerous weapons on the property at any time
 - f. Commission of a crime or engaging in criminal conduct of any sort
 - g. Causing, creating, or participating in a disruption of any kind on the property
 - h. Use of abusive or threatening language toward a Member, guest or employee of BYC. (Covered in C & D above?)
 - i. Violating any safety, health, security, Michigan Liquor Control Commission, or BYC policy, rule or procedure
 - j. Committing or involvement in any act of unlawful harassment of another individual (Covered above?)
 - k. Controlled substances, as defined by Michigan and Federal laws, are not permitted on the Club property

F. **DISCIPLINE**

Members are responsible for their own conduct and for the conduct of their family members and guests. Any member whose conduct or whose family's or guest's conduct shall be deemed by the Club to endanger the welfare, safety, harmony or reputation of the Club or its members, may be reprimanded, fined, suspended, or expelled from the Club and have all privileges associated with membership suspended or terminated by the Club.

III. **Dependents of Members:**

A. Member's children under the age of 24, as listed on their membership application, may attend with their parent(s). They are not allowed to attend alone or to bring guests. They are required to conduct themselves in the same manner as a member. Upon reaching age 24, they may make application for membership in their own name. Under special circumstances membership for dependents over the age of 24 may be waived, subject to board approval.

B. Children under the legal drinking age, whether children of members or guests, are not permitted to be seated at the bar.

C. Children under twenty four (24) years of age will not be allowed in the Club unless escorted by parent or guardian.

D. Members with children are responsible for their children at all times. Conduct of children of guests is the responsibility of the member hosting the guest.

IV. Guests

- A. Non-members may not enter the Club facility except as the guest of an accompanying member.
- B. A non-member may be a guest at the Club no more than three (3) times during a calendar year.
- C. Guests may attend Club-sponsored events which are exempt from the three visit limit, such as spring open house, Special breakfasts and /or dinners, and sailing races. The board of directors, at its sole discretion, may exempt or restrict other functions to members only as the occasion arises.
- D. The Club, by law, is prohibited from selling any alcoholic beverage to a non-member. Therefore, all guest alcoholic purchases must be included on the members bar bill and paid by that member.
- E. Guests are expected to abide by the Club rules.
- F. The bar manager will monitor the Club's guests and enforce the three (3) visit rule. Those guests reaching the three (3) visit limit will be encouraged to join the Club.

V. Yacht Club Reciprocity:

- A. Members of yacht clubs listed in the United States Yacht Club Registry will be offered the same rights and privileges as Bayshore's members. This applies only if the visiting club offers Bayshore Yacht Club the same privileges. The visiting club member must provide documentation of membership.
- B. Temporary reciprocity will be offered to skippers and crew for any club sponsored sailing events, who are members of other yacht clubs and or who are registered participants of scheduled sailing events.

VI. Membership Application:

- A. A membership application form is to be filled out completely, including the names of two (2) member sponsors at the time it is submitted... Listed sponsors will be vetted to confirm their current membership. Any member wishing to change the information on the form must make a request in writing to the board of directors. Decisions of the board are final and binding on the member. The applicants will be provided with the Club Bylaws and Rules and required to acknowledge that they have read and understand the documents.
- B. Annual dues cover the period from January 1 through December 31. Dues must be paid in full to be considered "in good standing" which allows access to the club.
- C. Members are advised that once dues are paid, their money is not refundable. The board will consider special circumstances that may be exceptions to this rule. .
- D. Members are reminded that this is their yacht club and that they are expected to assist in its operation. When asked or appointed to a committee, the member is encouraged to participate.

E. Bayshore Yacht Club membership will be capped at a number determined each year by the Board of Directors (a membership will include member, significant other and/or dependent children who are under 24 years of age). The Board of Directors may modify the cap by majority vote at a regular board meeting. When the maximum total membership is achieved, prospective members may be placed on a notification/reminder list. No dues will be required or accepted at the time of application.

F. Renewal memberships are due by November 30 of the membership year. On December 1st membership will be opened to those on the prospective membership list as well as renewing members on a first come, first served basis.

VII. Michigan State Liquor Control Commission:

A. Bayshore Yacht Club is required to abide by the rules and regulations of the Michigan State Liquor Control Commission.

B. Under the Michigan State Liquor Control Commission rules for a Club License, the club must refuse service to anyone who is visibly intoxicated or annoying or molesting other members or their guests. The club will not serve anyone under the legal drinking age or allow anyone under the legal drinking age to consume alcoholic beverages in the club. Any member who allows minors to have access to alcoholic beverages in the club will be asked to leave the club facility. Further, the club will not allow the sale, possession or use of any controlled substance or narcotics paraphernalia on the premises; fighting, brawling or the use of weapons; illegal gambling or gaming devices; total nudity or sexual activity or solicitation for prostitution. Club rules will be monitored by the bar manager or person in charge.

C. Under Michigan law liquor cannot be brought into the Club by a member or guest. All liquor purchased at the Club must be consumed in the Club. Unfinished liquor cannot be carried out of the Club. Canned, bottled, or liquor by the glass will not be sold on a "to go" basis.

VIII. Rental of Club Facilities:

A. Members may rent the Club facility for special use on days and times that will not interfere with the normal operation of the Club and/or scheduled Bayshore Yacht Club events. The board, as deemed appropriate, will set rates for rental and services provided. All Club rules and by-laws must be complied with.

B. Non-members may rent the Club facility for special use on days and times that will not interfere with the normal operation of the club and/or scheduled Bayshore Yacht Club events. The board must approve all rentals by non-members. A Club member must sponsor the event, be present during the event, fulfill all contractual obligations, and insure that all Club rules and bylaws are conformed to. All liquor sales must be paid by the sponsoring Club member. The board, as deemed appropriate, will set rental rates and services provided.

C. All rentals of Club facilities require completion and submittal in advance of the date, a Bayshore Yacht Club rental form and must be confirmed with the Club Manager. All rentals are subject to review and approval of the Board.

GENERAL INFORMATION

I. Special Food Theme Events:

A. Bayshore Yacht Club occasionally has events in which a special food theme is the focus of the event. On these days, the regular dinner menu may be limited or not available, however all members are encouraged to participate in the special event.

B. Club hours are subject to change on days of special events.

II. Members - Suggestions/Complaints:

A. The board welcomes any and all suggestions or constructive complaints. It is highly suggested that all input should be in writing and submitted to the Board.

B. It shall be required that all new employees and new board members read the Club rules and be able to demonstrate understanding of them before performing work and/or governance activities.

C. The bar manager, or other person in charge of the Club facility when the manager is not present, is given the discretion to interpret these rules and the authority to enforce them. The purpose of these rules are, first and foremost, to promote a convivial club atmosphere and, second, to maximize club compliance with the Michigan Liquor Control Commission rules and thereby minimize potential club liability for violation of these rules, including those rules which make the club liable for the acts of intoxicated persons or minors after they leave the club. It is the duty of each member to give the club manager their full support and cooperation.

D. Staff: The Bayshore Yacht Club Employee Handbook will be provided to and discussed with each new employee at the outset of employment. The employee will be required to read the document and sign/date a statement acknowledging receipt of the handbook and understanding its content.

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